



# One Voice

Published for employees of Commander, Navy Region Southeast, Regional Engineer and N-46; PWC Jacksonville including Mayport, Charleston, and Panama City Sites; PWC Pensacola; Engineering Field Activity Southeast including ROICC Jacksonville, Mayport, Kings Bay, and the Orlando Satellite Office

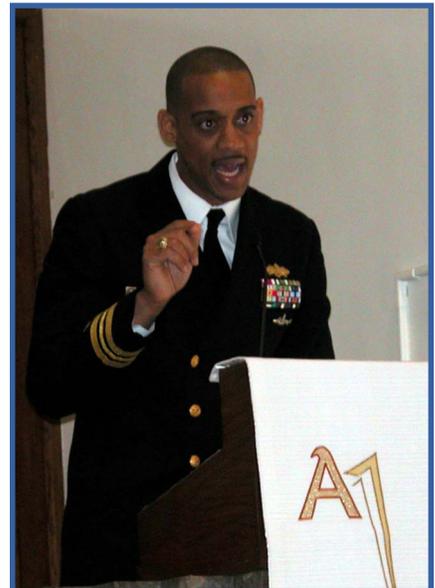
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## PWC JAX production officer keynote speaker

### NAS JAX celebrates Dr. Martin Luther King, Jr. By Milli Noel, supply technician

A salute to the life of Reverend Dr. Martin Luther King Jr. was held at the base chapel aboard Naval Air Station Jacksonville (NAS JAX) on Jan. 14, marking the 75<sup>th</sup> birthday of King and the 18<sup>th</sup> anniversary of this national holiday. The celebration was held in the All Saint's Chapel with opening remarks from NAS JAX Commanding Officer Capt. Mark Boensel. The Skipper was very pleased with this being his third year in having the honor of opening King's birthday celebration at NAS JAX. Before introducing the keynote speaker for the celebration, Capt. Boensel conveyed words of praise and admiration for the slain civil rights leader.



**PWC JAX Production Officer Lt. Cmdr. Craig Prather was the keynote speaker for the Dr. Martin Luther King, Jr. celebration held Jan. 14 at the NAS JAX Chapel.**

PWC JAX Production Officer Lt. Cmdr. Craig Prather was the keynote speaker for the event. Prather brought out an important fact regarding King, that is, he reminded everyone that first and foremost, King was Reverend King. Above all else, King was a man of God. It seems people sometimes forget this. Everything King did, stemmed from that. He dedicated his life to improving the lives of others.

One of the most famous of King's speeches is *I Had A Dream*. "His story is a message about a little boy who dared to have a dream. Even during a period of uncertainty, perplexity, and unknowing about exactly what your future holds, when the military and private companies are downsizing, right sizing, minimizing, rectifying, itemizing and reorganizing, I come to tell you, if you want to face your future with faith, you must dare to dream," said Prather. He reminded us of King's dream, determination and sacrifice. Prather closed stating, "If you have a dream, follow it. If you catch a

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# From the Commanding Officer

Last month, we introduced action items that were developed through the Strategic Business Planning (SBP) process. Completion of these action items will provide us with additional opportunities to become even more effective and further reduce costs, which will better position us to address two tough challenges that are facing us today. First, Navy Regions Southeast and Gulf Coast are not resourced to fully fund their installation requirements. As a result, we can expect a decrease in revenues this year in utilities, transportation, and facilities projects unless we expand our customer base. This has a ripple effect which may also impact other programs. The second challenge is that we are aggressively executing an initiative to drive down costs so that CNO can use these savings to recapitalize the Fleet.

Challenges such as these are not new. Over the years we have successfully reduced costs and maintained or lowered our rates. Employing our "One Facilities Team" approach, we will continue to evaluate manpower requirements, develop a more efficient business model, and streamline program management functions with the goal of increasing efficiency and effectiveness. As we did in selecting our action items, we must focus on our core competencies and improve our "vital few" processes. We must ask ourselves every day "Do I need to do what I am doing and if so, how can I do it better with fewer resources?" By doing that, we will successfully tackle these challenges.

You are the facilities experts and have the knowledge and experience to make us better. If you have innovative solutions or know of ways to create more value and reduce costs, I challenge you to pass these ideas up the chain and make a difference! As always, thanks for your support in enabling warfighter readiness.



**Capt. Charlie Khan,  
commanding officer,  
PWC JAX/EFA SE JAX**

## One Voice

Facilities Team Southeast  
NAS Jacksonville, Fla. 32212

Commanding Officer, PWC JAX/EFA SE JAX ..... Capt. Charlie Khan  
Commanding Officer, PWC Pensacola ..... Capt. Charles Miller, III  
Executive Officer, PWC JAX ..... Cmdr. Van Dobson  
Executive Officer, EFA SE JAX ..... Cmdr. Mike Lipski  
Public Affairs Officer ..... Susan Brink  
Editor/Photography/Design/Layout ..... Susan Brink

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### Important Numbers

CO's Fraud, Waste/Abuse Hot Line: (904) 542-5335  
DoD Hot Line: (800) 424-9098  
Navy Hot Line: (800) 522-3451  
NAVFAC Hot Line: COM (202) 685-1833, DSN 325-1833  
Navy Sexual Harassment Advice Line: (800) 253-0931  
NAS JAX Police: (904) 542-2661  
Fire/Rescue: 911  
Employee Assistance Program: PWC JAX/Mayport/Charleston - (904) 296-9436 or (800) 327-9757, EFA SE JAX/ROICC - (800) 677-5327, and PWC Pensacola - (866) 433-3277

## Stock funds finish good year

From FEDweek, Jan. 7

All three Thrift Savings Plan stock funds posted strong returns in 2003, with the small and mid-capitalization (S) fund leading with a 42.92 percent gain, following an increase of 2.04 percent in December. The international stock (I) fund and the common stock (C) fund gained 37.94 and 28.54 percent in 2003, respectively, after gains in December of 7.68 and 5.24 percent. The bond (F) fund and the government securities (G) fund each gained 4.11 percent in 2003, after December gains of 1.01 and 0.49 percent. It was the first gaining year for the C fund since 1999; the S and I funds were launched in 2001 and posted losses both in that year and in 2002.

# PICO focus areas showing progress

By Gary Hauff, command evaluator, PWC JAX

People, Innovation, Clients, and Operations (PICO) strategic focus areas are making progress. Charters have been formulated and focus teams have been identified. Executive Steering Group (ESG) Links are already meeting with their team leaders and focus groups to discuss their respective specific action items. The FTSE Strategic Business Plan (SBP) for fiscal year 2004-2006 is in the printing stage and will be distributed very soon.

Team Composition:

**People #1** – Train the FTSE Workforce by building a cohesive and interdependent team that understands customer requirements and speaks with One Facilities Engineering Voice.

Link: Cmdr. Van Dobson

Team Leader: Camille Destafney

Team Members: Ensign Kaber, Lynn Ladd, and Travis Baker.

**People #2** – Improve Labor and Management relations with two Unions and four Locals through standardized and streamlined processes.

Link: Cmdr. Van Dobson

Team Leader: Cmdr. Van Dobson

Team Advisors: Tom Kathe, Danny McMullen, and Stan Stephens.

Team Members: Don Green, Carol Klamser, Sonny Urquhart, Billy Booth, Jim Morgan, Dan Schickler, Bob Young, Carter Hayes, and Robert Ray.



Union and management representatives from FTSE sites met to discuss the People #2 action item listed above.

**Innovation #1** – Develop and deploy a Computerized Maintenance Management System MAXIMO and a Geographical Information System for Navy Region Southeast, which encompasses the Region and all its Public Works Offices.

Link: Ken Blackett

Team Leader: Jill Saunders

Team Members: Bev Green, Linda Dailey, Cmdr. Matt Early, Dave Leconey, Alex McCrory, and David Jones.

**Innovation #2** – Evaluate, develop and use alternative funding sources (leasing, easements, energy contracts, etc.) to improve Navy infrastructure.

Link: Ken Blackett

Team Leader: Ed Irish

Team Members: Rob Nolan, Lee Merrill, Teresa Price-Negron, Regi Mallari, and Sandy White.

**Clients #1** – Develop standardized business processes that position FTSE to be the provider of choice for shore installation management products and services.

Link: Cmdr. Mike Lipski

Team Leader: Tommy Surrency

Team Members: Don Boykin, Tom Tryon, Carter Hayes, Lt. Hamill, and Pat McGugan.

**Operations #1** – Develop a more efficient business model that streamlines delivery of products and services within a hybrid organization such as FTSE.

Link: Lt. Cmdr. Craig Prather

Team Leader: Lt. Cmdr. Craig Prather

Team Members: Bill Bazemore, Lt. Shea Zahner, Pat Haley, Sandy White, Joe Kersey, Danny McMullen, Dan Schickler, Tommy Surrency, Lt. Cmdr. Ron Nunes, Dave Kiebler, Ensign Tim Kaber, Lee Merrill, Tony Fox, and Theresa Kohler.

**Operations #2** – Streamline program management functions (i.e., estimating, design, and the award process) to increase efficiency and effectiveness.

Link: Lt. Cmdr. Craig Prather

Team Leader: Lt. Cmdr. Craig Prather

Team Members: Bev Green, Lt. Shea Zahner, Pat Haley, Barbara Burgess, Joe Kersey, Danny McMullen, Michelle Edwards, Ginger Batey, Lt. Cmdr. Ron Nunes, Dave Kiebler, and Ensign Tim Kaber.

Make a difference, get involved and join a team by contacting one of the team leaders.

## PWC Pensacola civilian still in active duty status with the United States Naval Reserve

PWC Pensacola Maintenance Leader Dale Carter was called to active duty with the Navy Reserves in 2001. He is serving as the operations coordinator for the Office of Defense Cooperation, Armenia. He hopes to return to the states in April 2004. He has sent a recent press release to share with his teammates stating what he is doing and what we are all supporting.

### New assistance office opens in U.S. Embassy

Fall 2003 has seen the development of a new office in the U.S. Embassy: the Office of Defense Cooperation (ODC). Previously, defense cooperation assistance was handled by the Defense Attaché's office. The new office will take over military-to-military programs, security assistance, Defense Cooperation in Armaments, and U.S. Department of Defense humanitarian assistance programs in Armenia. The ODC coordinates with the U.S. Ambassador, the U.S. Department of Defense European Command (USEUCOM), and the Armenian Ministry of Defense on issues of a safer, more secure and stable Armenia.

The opening of the ODC began in July 2003, with the arrival of Master Chief Petty Officer Dale Carter, (U.S. Navy) to begin the process of setting up the office (funding, office space at the Embassy, equipment, etc.) and to manage the ODC's International Military Education and Training Program (IMET). The ODC office achieved official operating status with the arrival of Lieutenant Colonel John Bedard (U.S. Army) as ODC Chief in October 2003, and will expand its operations as some additional staff is added.

The Bilateral Affairs Officer (BAO), Major Timothy Stevens (Kansas Air National Guard) will arrive in January 2004. The BAO will be responsible for the military to military Joint Contact Team Program and will play a key role in the State Partnership Program between the

### From Office of Defense Cooperation

state of Kansas and the Republic of Armenia.

Security assistance programs include Foreign Military Sales (FMS) of U.S. defense equipment, services and training; management of the grant funding for Foreign Military Financing (FMF); and the IMET program.

USEUCOM sponsors a variety of Humanitarian Assistance (HA) programs to assist the citizens of Armenia through the ODC's coordinated efforts with local businesses and organizations. One ongoing HA-funded program is the Water Well Project, administered by the U.S. Department of Agriculture, which puts new wells in villages. A different kind of program is HA-Other. It focuses on direct infrastructure assistance for schools, medical buildings, community centers, etc. Currently, the ODC has an HA-Other project at the hospital in Talin, where the roof is being repaired; later, internal remodeling will be done, and the ODC hopes to update the heating system with additional funds. Another program is HA-Excess Equipment, in which unused military equipment (everything from trucks to personal items) that is scheduled for replacement is donated where it is needed. The ODC is working with six Peace Corps volunteers under the HA-Excess Equipment program to distribute excess sleeping bags, wool blankets and heaters in Gyumri and Stepanavan.

## EBA members recognized

The Employee Benefits Association Committee was recently recognized for their exceptional performance during 2003. Their diligent efforts to raise funds through raffles, auctions, and food sales made the program a tremendous success. Events such as the Spring and Fall picnics and the Holiday Party were all great fun and helped draw the facilities team closer together. The Committee's volunteer service is commendable and greatly appreciated.



# NAS Pensacola assists with Greenshores project

By Ensign John Critch, PWC Pensacola

When Robin Finkel from the Florida Department of Environmental Protection (FDEP) made a request for help in supplementing the downtown Pensacola man-made reef constructed by the Project Greenshores group, Naval Air Station Pensacola (NASP) area personnel came to the rescue. (Project Greenshores is a cooperative effort among various groups from the FDEP and the University of West Florida to preserve the quickly eroding waterfront.)



**Loadhandler loads the final barge of rubble.**

The agency needed 6,000 tons of concrete rubble to be delivered to a location within the confines of NASP for loading by a construction aggregate producer called Martin Marietta Materials Southwest Division.

“We have a need for concrete rubble, NASP has it, all that remains is the challenge of a small window of opportunity to make the deadline delivery,” said Robin Finkel, FDEP project manager. According to Finkel, the reef supplement project was divided into two phases to reduce costs. Phase one involved the restoration of deteriorated shoreline along Bayfront Parkway and phase two consisted of the restoration of deteriorated shoreline along Hawkshaw Lagoon. Phase one began in August 2003 and involved 35 personnel from NASP, PWC Pensacola, and Naval Mobile Construction Battalions FOURTEEN and

NINETEEN from Jacksonville, Fla. and Charleston, S.C. Phase two is due to kick off early in 2004.

The mission began when members of the NASP 1st Lieutenant Division, who on Aug. 12, 2003, commenced sorting, sifting and stockpiling concrete rubble. This was done on-base at the rubble dump near the National Museum of Naval Aviation. Sailors worked in two shifts: 6:00 a.m. to 1:00 p.m., and from 1:00 p.m. until dusk. On Aug. 19, 2003, Seabees arrived and immediately began working with the 1st Lieutenant Division Sailors.

“The operation proved to be more than a benefit to the community,” said NASP Commanding Officer Capt. John Pruitt. “It was also a plus for the Seabees and NASP 1st Lieutenant Division personnel, because of the valuable training they received and the satisfaction of a job well done.”

With only six equipment operators out of over twenty members available to be mobilized, mostly due to civilian job constraints and the short notice timeframe, cross training became paramount. Seabees and NASP 1st Lieutenant Division personnel involved in the project rep



**Stockpiling at the staging area continues while the first barge arrives.**

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## Deadly and deceptive

By Ron Hazelton, ABC News

### *Protecting your family from carbon monoxide poisoning*

**Dec. 23, 2003** — The dangers of carbon monoxide, often called the “silent killer,” are even more pronounced in winter, when heaters and idling cars produce the colorless, odorless and poisonous gas.

Just this past Thanksgiving, an elderly Arkansas couple was found dead in their home. When police entered the home, officers found the space heater on high and the temperature at 120 degrees. The level of carbon monoxide gas inside the home was off the charts.

A family of five in Houston barely got out of their home alive last month, hours after a faulty furnace filled their home with the deadly gas.

## DOD Launches new web site

WASHINGTON – Defense officials continue to improve their presence on the World Wide Web. Beginning Dec. 17, 2003, DoD started a new site, [www.dod.mil/transformation](http://www.dod.mil/transformation) that focuses on transformation.

The new site has the same look and feel as the DoD homepage, but concentrates on news in the transformation arena.

“This is another step in our effort to focus more attention on the Defense Department’s priorities,” said Chris Willcox, deputy assistant secretary of defense for public liaison. “The first step occurred in Oct. 2001 when DoD introduced its Defend America web site detailing U.S. efforts in the war on terrorism. The next step came this June when DoD revamped its home page.”

Willcox said transformation is so vital to DoD’s efforts in the global war on terrorism, as well the department’s future in general, it’s important to have a separate, focused site.

“There is a lot transformation news out there right now, but it’s scattered, and people interested in the topic have to surf many sites to get the total picture. Our goal is to provide that total picture and highlight specific areas in the transformation arena.”

Harold Heilsnis, DoD Public Affairs’ interim director for Internet operations, explained that the transformation site will highlight the broad range of initiatives in the transformation arena, to include policy, equipment, training, people and programs.

“Visitors to the site will see the DoD perspective, as well as what the individual services and service members are achieving in the transformation area,” Heilsnis said. “There are so many interesting stories to tell in the broad category of transformation. This effort gives us a new venue for getting those stories to both our internal military and civilian audience and to the general public.”

## Cruisin’ News from your Travelin’ Crew

By Dawn Reed and Aggie Ricks, travel coordinators, PWC JAX

PSD/PSA has recently made updates to Travel Tacker. Employees are advised to visit the web site to become familiar with the new changes. The new website for Travel Tracker is <http://www.psalant.navy.mil/TPC/TPCNav.asp>. When logging on to the new site, employees will still need the last four digits of their social security number, the first letter of their last name and the last five numbers of the Travel Order number.

For employees who may be flying on TAD orders, please be advised that travelers will be required to show proper identification at check-in upon arrival at the airport. An E-ticket boarding pass (hard copy) will no longer be issued. Make sure to review the itinerary, that is attached to the original Travel Order, for accuracy.

Just a simple reminder as busy travel times are approaching, please do not forget about the two-week notice requirement for travel requests to be turned into your travel coordinators. Once again, thank you for your continued patience, support and assistance.

Also, thanks goes out to everyone for completing the Annual Government Travel Charge Card Training this year. If you have any questions, please do not hesitate to send one of the travel coordinators an email to [travel@pwcjax.navy.mil](mailto:travel@pwcjax.navy.mil).

## Pay raise to take effect but changes lie ahead

From FEDweek, Jan. 7

A pay raise averaging 2 percent for general schedule employees takes effect at the start of the first full pay period of the calendar year, which for most employees was January 11. The 2 percent raise is occurring by default because Congress failed to legislate a figure during last year's budget process; the raise is divided as 1.5 percent across the board and the remainder parceled out as locality pay, producing raises ranging from 1.94 percent in the "rest of the U.S." catchall locality for employees not in one of the metropolitan area locality pay zones to 2.46 percent in the San Francisco-Oakland-San Jose area. The 2 percent raise likely will be overridden in late January by a vote on a catchall spending bill (HR-2673) that contains a 4.1 percent average raise, likely to be split as 2.7 percent across the board and 1.4 percent for locality pay. That raise, if approved, would be retroactive to the start of the first full pay period of the year.

For more information on the 2004 pay scales, go to <http://www.opm.gov/oca/04tables/index.asp>.

## Greenshores project

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resented a variety of ratings ranging from construction electricians, utilitiesman, engineman, and various aviation ratings. "This was a great opportunity for Sailors to learn how to perform under different scenarios," said OSCS Matthew Capp, leading chief for NASP 1st Lieutenant Division.

Besides the time constraints with this project, another challenge was getting the needed equipment. With a limited supply of Navy owned equipment, which was already in use, it became evident that additional equipment would have to come from outside the gate. The Escambia County Roads and Bridges Department, led by Tony Reyes, equipment supervisor, provided dump truck, loader and excavator support. There were other key players who contributed to the operation such as personnel from NASP Port Operations, the base Fire Department, and Jones/Hill Joint Venture. All were equally important and vital to the success of this mission.

As the final barge left the dock at the Fuel Pier aboard NASP, it was evident to all who witnessed what the community was gaining from the project. "This was one of the biggest projects I have been involved with that directly impacted the community on such a high level," said Capp, "I hope everyone involved feels the same as we do about it."

## FTSE Departures

*It's always sad to see them go. Best wishes to those who have moved on or retired.*

- Mark Christopher, EFA SE JAX, transferred to SOUTHDIV
- Joseph Fabbo, PWC Pensacola, retired (see picture below)
- John Jones, PWC JAX - Panama City Site, retired
- Douglas Weeks, PWC Pensacola, resigned



**Joseph Fabbo (left) is presented a retirement plaque by Lt. Cmdr. Todd Henricks, PWC Pensacola.**



**Aerial view of Phase one, overlooking the Bayfront Parkway and Hawkshaw Lagoon.**

# Gate improvements enhance security at NAS JAX

By Dave Cangemi, engineering technician, and Brenda Schwelling, construction manager, ROICC JAX

The Navy has contracted with Harry Pepper and Associates Inc., to construct an extensive security upgrade Gate Improvement and Birmingham Ave. Widening Project. Gate Improvement upgrades will enable Base Security to inspect both commercial and privately owned vehicles more effectively. This project will allow rejected vehicles at gates to easily exit without impacting other traffic. Other security measures that are incorporated into this project include additional traffic lanes, guard shack relocations, additional sentry posts, sentry activated vehicle barriers, sliding gates, additional fencing, lighting improvements and additional parking spaces at the Building 9 parking lot. Birmingham Ave. widening will involve extensive utility relocation, paving, striping, an additional traffic lane from Allegheny Street to Child Street and signalization.

Traffic changes at the gate and major roads include:

**Commercial Gate** - Operating hours will be 4:00 a.m. through 7:00 p.m. daily, including weekends and holidays.

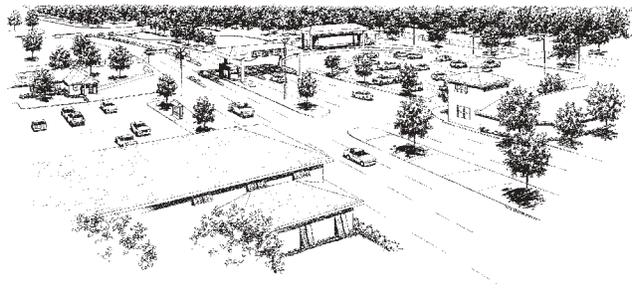
**Yorktown Gate** - During peak outbound traffic hours (2:00 p.m. through 6:00 p.m.), all traffic at the Yorktown Gate will be out bound. No access to the Station through the Main Gate will be allowed during these hours. Persons needing access to Buildings 9 and 13 will need to access the Station through the Birmingham or the Commercial Gate. Visitors needing a pass can obtain one at the Commercial Gate. Lanes on Yorktown Ave. (east of Allegheny) during the afternoon rush will remain two-

in and two-out.

**Birmingham Gate** - Operating hours will be (4:30 a.m. through 7:00 p.m.) Weekdays. Birmingham Ave. (east of Allegheny) traffic will change to oneway outbound beginning at 1:45 p.m.

Updates will be provided on further lane closures at Birmingham and the Commercial Gate as construction progresses.

All motorists entering and leaving the base are urged to use extreme caution during construction. The entire project will continue into the early part of next year. Watch for heavy construction equipment in the roadway. Please, be aware of workers and allow additional time to reach your destination. Hopefully, the knowledge of these coming events will help to avoid any inconvenience. The enhanced security improvements will be beneficial to all of us.



Architectural rendition of Yorktown Gate after gate improvements.

## FTSE employee spotlight

**Employee:** Darryl W. Malone

**Position:** Program Assistant for Code 550, Major Maintenance and Repair Division

**Responsibilities:** Handle all telephone inquiries, answer recurring questions and resolve clerical and administrative problems. Schedule meetings for the department. Maintain the official and unofficial bulletin boards to ensure that all employees are abreast of current events. Deliver, pick up and sort the mail. Input and maintain the civilian timekeeping records as back-up timekeeper. Perform a wide variety of record keeping, updating manuals on policy and directives, reporting and informational duties in support of Code 550. Distribute and maintain files for documents related to Workers Compensation cases.

**Work location:** Navy Public Works Center Pensacola

**Years with PWC:** 18 years

**Hobbies/Interest:** Church, Family, Camping, Fishing and Traveling

**Family:** Married, two sons, two daughters and five grandchildren.



Darryl Malone,  
program assistant,  
PWC Pensacola

## Zahner receives commendation medal

PWC JAX/EFA SE JAX Commanding Officer Capt. Charlie Khan presented Lt. Shea C. Zahner with the Navy and Marine Corps Commendation Medal for meritorious service while serving as head, facilities management department, Naval Hospital, Jacksonville, Fla. from August 2001 to August 2003. While serving at Naval Hospital Jacksonville, Zahner inspired her staff and superbly managed all public works matters, including the execution of more than 30 minor projects valued in excess of \$2 million as well as over \$7 million in special project funding in fiscal year 2002 alone. She addressed crucial maintenance issues as well as the hospital's business line initiatives. She created and led a dynamic, executive level, "facilities management council" solving space utilization issues, project prioritization and strategic planning concerns, while producing over 22,000 square feet of additional administrative space and organizing an action plan for the relocation of more than 125 hospital personnel. She expertly engaged clinical leaders at every opportunity and completed a critical design review of a \$28 million hospital expansion project. Zahner's exceptional professional ability, personal initiative and loyal devotion to duty reflected great credit upon herself and were in keeping with the highest traditions of the United States Naval Service.



PWC JAX/EFA SE JAX Commanding Officer Capt. Charlie Khan (left) presents Lt. Shea Zahner with the Navy and Marine Corps Commendation Medal.

## Operation Soldiers' Library — We love our troops book drive

Operation Soldiers' Library is being coordinated by the Florida Writers' Association, in conjunction with the USO. This drive is being made to collect books for America's soldiers and sailors serving overseas. Individuals who choose to donate books are asked to inscribe a special message of support for the service men and women who will read them.

Many of the books will also be sent to ship libraries in the Persian Gulf and to our armed forces in Iraq. New or used books will be accepted for the drive. Used hardbacks, paperbacks, DVDs and VHS movies in good condition will also be accepted.

A special emphasis for the 2004 drive is on children's books for the day care school libraries on overseas military bases. Many of these libraries are currently in need of books and movies as their shelves are almost bare.

Operation Soldiers' Library began on Jan. 14 and will conclude Feb. 14. Donations made in the Jackson-

ville/Mayport area will be delivered to the Mayport USO office on Feb. 11. Donations made in Pensacola will be taken to the Pensacola USO office. The Barnes & Noble book store in Mandarin is another drop off point in the local Jacksonville area if you want to personally drop books off from your residence. Points of contact and drop box locations within FTSE are listed below:

<u>LOCATION</u>	<u>BLDG #</u>	<u>POC</u>
NAS JAX	902	Milli Noel
NAS JAX	103	Veronica Taylor
NAS JAX	27	Kathy Procter
NAS JAX	197	Sharon Teal
NS MAYPORT	1966	Michele Edwards
EFA SE JAX	902	Shelly McLane
ROICC JAX	13	Lt. j.g. Villafane
PWC Pensacola	3560	Kelly Trimmell

## On-the-spot awards

### EFA SE

- Herminio David
- Scott Hatcher
- Glenda Watkins

### PWC JAX

- David Kohler
- Judy Creamer
- Gary Hauff
- Rick Peek
- Dawn Reed

- Keith Bass
- Frank Rogers
- Joe Kersey
- Lillian Mathews
- Michelle Edwards
- Audrey Briggs
- Joe Rapp

## Seabees provide expertise with local projects

Seabees attached to Construction Battalion Units (CBUs) take on many projects in support of Navy Region Southeast's installations. CBU 420 at Naval Station Mayport has been busy recently completing a couple of important security projects.

### Mayport Seabees complete armory addition

By EA1 (SCW) Eric Lamky, CBU 420

CBU 420 recently completed a 300 square foot addition and head renovation at the Naval Station Mayport Armory. The addition doubles the Armory's weapons storage capacity and provides a superb head and shower facility for use by Armory duty personnel. Work consisted of the placement of ten cubic yards of concrete and 600 concrete blocks with reinforcement, a concrete bond beam, built-up roof system, interior and exterior painting, interior and exterior electrical wiring and fixtures, drywall, ceramic and vinyl composite tile, and plumbing fixtures. The improvements will dramatically improve Weapon's personnel quality of work.

BU2 (SCW) Chris Spencer supervised the 4-month, \$30,000 project that resulted in a labor cost avoidance of \$60,000. His crew consisted of BU2 Michael Powell, BU3 David Swiney, CE3 (SCW) Bany Loaiza, UT2 (SCW) Sean Beck, BU3 Jacob Gore, and BU3 Nicole Albrecht.



Seabees from CBU 420, representatives from ROICC Mayport, representatives from Weapons and NS Mayport Commanding Officer Captain Matt Schellhorn are (right) present for the Armory Addition Ribbon Cutting

### Mayport Seabees complete new Pass and ID facility

By EA1 (SCW) Eric Lamky

CBU 420 recently completed a new 1,200 square foot Pass and ID facility for Naval Station Mayport. The new facility consists of a furnished customer waiting area, four counters for enhanced customer service, a restroom, two office spaces, and a 33 percent increase in available parking.

Pass and ID operations, formerly conducted at the Security building, are now relocated outside the main gate. The result is improved force protection and greatly improved traffic flow for the Station's main entrance gate. Traffic will now enter the Pass and ID parking lot via the old oneway entrance.

"This is a major accomplishment from the customer service side and force protection as well. What CBU 420 and Security have done will have a real and positive impact on all 14,000 plus people who live and work at this base," said Capt. Matt Schellhorn, NS Mayport commanding officer. The quality of work for the Pass and ID personnel will also be greatly increased due to the new Seabee constructed facility.

BU2 Brian Oyler supervised the 7-month, \$155,000 project that resulted in a labor cost avoidance of \$162,000. His crew consisted of CE1 (SCW) Otis Hollins, EO2 Dustin Perkins, UT2 (SCW) Jody Wright, BU2 (SCW) Dwayne McElveen, BU2 Mario Pereyra, BU2 Chad Daulton, and BU2 David Todd.



Pass and ID office customer service area at the new facility.

## 27 paydays in pay year 2004

### From Civilian Pay Systems Management Office

Periodically, the pay year will be comprised of 27 paydays instead of the more common 26 paydays. When this occurs as it does for pay year 2004, some deduction and withholding amounts may be affected. The purpose of this memorandum is to provide information to assist in answering questions regarding the impact of the 27 paydays for first Friday / 6 day pay lag customers.

#### Deductions Impacted Due to 27 Paydays in Pay Year 2004.

Federal Tax - The Defense Civilian Pay System (DCPS) annualizes biweekly earnings to determine the tax deduction amount. For Pay Year 2004, 27 paydays of earnings will be used in the calculation, which may result in an increase in the biweekly tax deduction. An example of the Federal Tax calculation is as follows:

#### **27 Paydays:**

Biweekly Taxable wages: \$1,306.38  
 Tax Status: Single/0 exemptions  
 $\$1,306.38 \times 27 \text{ paydays} = \$35,272.26$  Annual salary  
 Biweekly Federal Income Tax  
 Withholding: \$184.74

#### **26 Paydays:**

Biweekly Taxable wages: \$1,306.38  
 Tax Status: Single/0 exemptions  
 $\$1,306.38 \times 26 \text{ paydays} = \$33,965.88$  Annual salary  
 Biweekly Federal Income Tax  
 Withholding: \$179.29

State Tax - DCPS also annualizes biweekly earnings to determine the State Tax deduction amount. Because there are 27 pay periods, there is one additional payday of earnings and also one more payday used in the annualizing process, which may result in an increase in the biweekly state tax deduction. An example of the State Tax calculation is as follows:

#### **27 Paydays:**

Biweekly Taxable wages: \$1,306.38  
 Tax Status: Single/0 exemptions  
 $\$1,306.38 \times 27 \text{ paydays} = \$35,272.26$  Annual salary  
 Biweekly Virginia Income Tax  
 Withholding: \$60.26

#### **26 Paydays:**

Biweekly Taxable wages: \$1,306.38  
 Tax Status: Single/0 exemptions  
 $\$1,306.38 \times 26 \text{ paydays} = \$33,965.88$  Annual salary  
 Biweekly Virginia Income Tax  
 Withholding: \$59.68

Local Tax Deduction – Most local taxes are based on percentages applied to subject earnings, and as such would not be impacted. However, there are some local taxes that are based on the Federal withholding and therefore could be impacted. If there are any questions about the calculation of a local tax, please consult the DCPS Users Guide for additional information.

## PWC JAX production officer keynote speaker

- continued from page 1

dream, nurture it. When your dreams come true, celebrate it. But most of all, if someone needs a dream, share it.”

Presiding over the celebration was AOC (AW) Lavoski Munford. The invocation and benediction were presented by Lt. Mylon Pope. Valoria Volasgis, Glenn Mebane, Mathew Hart and PN1 Dana Short sang musical solos and the congregation sang the Battle Hymn of the Republic.



NAS JAX  
 Commanding Officer  
 Capt. Mark Boensel  
 presents  
 PWC JAX  
 Production Officer  
 Lt. Cmdr. Craig  
 Prather with  
 a plaque recognizing  
 him for his  
 participation  
 in the Dr. Martin  
 Luther King, Jr.  
 celebration  
 Jan. 14.

## NMCI update

By Steve Straughn, information security systems officer, PWC JAX



The Jacksonville NMCI cutover is scheduled for early March. In preparation, department representatives have received training and documentation to assist employees with migration efforts. Everyone needs to prepare for the upcoming NMCI transition. The documentation (including checklists) is available on the PWC JAX Intranet — NMCI Information link and from the department representatives.

Several users have been quick to remove (delete) data that they may need in the future. Therefore, it is important that everyone review their data before deleting it.

Here are some additional guidelines to follow:

### *Remapping your personal folders (.pst)*

Once you create your Migration Data folder and move your files into it, you must remap your personal folders (.pst files) to continue using them from your Migdata folder. Follow the steps below to remap your personal folders, and repeat these steps for each Personal Folder you saved to your Migdata folder:

1. Open Outlook, right-click the .pst file, and select Close “Personal Folders” to close the Personal Folders file.
2. Select Tools from the menu bar. Select Services, and click the Add button.

3. Scroll down to Personal Folders, and click OK.

4. Click the down arrow in the Look In field. Navigate to your personal folders in your Migdata folder, and double-click the file.

5. Click OK, and click OK again. All updates to your personal folder file will now be saved automatically to your Migdata folder.

### *Win Estimator Users*

Do not delete the H:\WINDOWS folder.

Thank you for your cooperation and support of your department representatives.

## Resumix tips

By George Nelson, management analyst, PWC JAX - Charleston Site

Just when you get used to the way things are going, somebody - somewhere has to change things. Often it is for the better, but sometimes it ends up on a pile in the corner. Whatever your feelings are toward the new change in RESUMIX and CHART (Civilian Hiring And Recruitment Tool), it is here and in order to further one's civil service career, it would be beneficial to learn more about it.

Let's start with the most basic part of this process, access. In other words, how does one get to the web site. To access the web site go to the HROC home page at <http://www.donhr.navy.mil/> and click on the “Jobs, Jobs, Jobs” link (<http://chart.donhr.navy.mil/>).

If you have not already looked through the new On-Line Resume Builder and what is now called “Department of Navy's Civilian Hiring and Recruitment Tool” you are in for a surprise.

Secondly, become familiar with the “Job Search.” Employees may now define a job search by position title, series, pay plan, grade, salary, and/or location for which they are interested. The more fields completed, the narrower the search. This will better pin point the search. In other words, in this area less means more. The less information entered, the more announcements one will need to pursue to find what they are looking for. For example, if nothing is entered into one of the fields a person may receive upward of 2,708 announcements. Defining the search will help save time.

Next Month, will be another tip on the new system. As always if you have questions or have any pointers to share email them to [george.d.nelson@navy.mil](mailto:george.d.nelson@navy.mil).