



NAVFAC

Facilities Team Southeast - Jacksonville

One Voice

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Navy Public Works Center Jacksonville including Mayport and Charleston Zones
Engineering Field Activity Southeast - ROICC Jacksonville, Mayport, Kings Bay, and Orlando Satellite Office

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NAVFAC Inspector General Capt. Ray Mello briefs team on inspection process.

PWC/EFA SE - working as one

Do we really do what we say we do? During the week of May 13-16, 2003, Facilities Team Southeast (FTSE) went through a joint On-Site Inspection performed by Navy Facilities Engineering Command (NAVFAC) and Commander, Southern Division, Naval Facilities Engineering Command (SOUTHDIV) Inspector General (IG) staff.

The purpose of the on-site inspection was to validate core elements, which included Mission Performance, Command Climate, Leadership and Ethics, Force Protection and Security, and Resources. They also looked at technical compliance in the areas of Acquisition, NAVOSH and Construction Safety, Environmental Quality Ashore, Energy Conservation, Utility Management, and Weight



Handling Equipment Certification.

In preparation for the visit, key personnel provided a self-assessment describing the strengths and weaknesses in each program area. The inspectors reviewed the documents to verify that FTSE does

what they say they do. The assessments were evaluated against the command's Business/Strategic Plan, the NAVFAC Effort Distribution Matrix (EDM) and Resource Allocation Plan (RAP), and alignment with the Chief of



Capt. Khan presents Dick Williams with a command coin to commemorate Williams' 100th inspection.

From the Commanding Officer



**Captain Charlie Khan
Commanding Officer**

Welcome to the first edition of Facilities Team Southeast’s (FTSE) electronic newsletter “One Voice”. It will serve as another means of internal communication and is in line with RADM Johnson’s desire that we communicate with “One Facilities Engineer Voice”, which is key to our mission of enabling Warfighter readiness.

Facilities support is critical to the operational readiness of Navy Region Southeast’s activities. In his “One Facilities Engineer Voice” video message, which we saw during the Winter All Hands meeting, RADM Johnson stressed that it is better to over communicate. This newsletter will contain articles outlining current projects and will provide important information regarding FTSE teammates, benefits, safety, etc. You will also have the opportunity to submit articles directly to our PAO so that they may be shared with the entire FTSE team in an upcoming issue.

We will ensure that we use this media to communicate frequently, openly, and honestly since better communication is the key to our continued success. We have a great team; let’s keep focused and stay informed.

“Many of life’s failures are people who did not realize how close they were to success when they gave up.”
- Thomas A. Edison, 1847-1931

One Voice

Facilities Team Southeast
NAS Jacksonville, FL 32212

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Important Numbers

- CO’s Fraud, Waste/Abuse Hot Line: (904) 542-5335
- DoD Hot Line: (800) 424-9098
- Navy Hot Line: (800) 522-3451
- NAVFAC Hot Line: COM (202) 685-1833, DSN 325-1833
- Navy Sexual Harassment Advice Line: (800) 253-0931
- NAS Police: (904) 542-2661
- Fire/Rescue: 911
- Employee Assistance Program (EAP): (800) 327-9757

FTSE Celebrates National Public Works Week

May 18-24, 2003



Resumix Tips

By George Nelson, Management Analyst, Charleston Administrative Branch

Every month this column will provide helpful tips to assist with the use of the RESUMIX system.

There are many people who have not filed a resume with the Navy's On-line Resume Builder in RESUMIX. If your intent is to stay right where you are, this is probably the right thing to do. However, if your career goal is to move as far as

you can and develop into

"The Best You Can Be,"

while working

as a civilian in the

Navy - RESUMIX is the only way to achieve this goal.

All Department of Defense (DoD) activities and Government agencies have gone to on-line resume builders. Many agencies will no longer accept paper resumes. This section will answer some common RESUMIX questions. You can also obtain assistance on the internet.

Question: How you can check to see what kind of actions have been taken on your

resume, such as being considered for certain positions?

Answer: Human Resources Service Center Southeast (HRSC-SE) is currently working on a way to allow you to check hits on your resume as well as

making it easier to

update and apply for other

positions. Unfortunately,

they have been

unable to get it to the

point of actual implementation.

A notice will go out when this function is implemented for public use.

Resume Tip: If you have been promoted, reassigned or transferred to another position through RESUMIX, you will need to resubmit your resume. However, if you were considered for another position, but not selected, you need not take any action.

On-line assistance
<http://pwcjax.navy.mil> or
<http://hrojax.navy.mil>

Arrivals

Please welcome the following employees to Facilities Team Southeast:

- **Theodore Baggott**, technical writer, code 560.
- **William Bunrs**, technical writer, code 560.
- **Douglas Del Aguila**, technical writer, code 560.
- **Susan Brink**, public affairs officer, code 120.
- **Audrey Briggs**, accounting technician, code 150.
- **Michelle Williams**, accounting technician, code 150.
- **Charles Pendergast**, utilities, PWC Charleston.
- **Lynda Jenkins**, transportation, PWC Charleston, code 740.
- **Thomas Morrison**, a/c equipment mechanic, PWC Charleston, code 943.
- **Thomas Hartin**, mechanical engineering technician, code 920.
- **Edward Dupuis**, electronic worker, PWC Charleston, code 941.

Operation Salute -

Free admission to Anheuser-Busch parks

Now through November 11, 2003, Anheuser-Busch is giving away free single day admission to its SeaWorld, Busch Gardens and Sesame Place parks to active duty military, active reservists, U.S. Coast Guard, National Guardsmen and up to four of their direct dependents. The parks included in this offer are Busch Gardens Tampa Bay; Busch Gardens Williamsburg; SeaWorld Orlando; SeaWorld San Diego; SeaWorld San Antonio; and Sesame Place in Langhorne, Pa. For more information, visit their website at <http://www.anheuser-busch.com/news/OperationSalute.htm>.

Departures

It's always sad to see them go. Best wishes to those that have moved on.

- **Pam Shelton**
- **Frank Schaefer**
- **Bryon Haggerty**

Bringing new light to the fleet

Which would you choose, yellow or white? Before Bonnie Thevenin, energy manager, took on this project the lights did not seem to be turned on. Now, as you can see from the picture below, the lights are now on and shining brighter than ever!



Carpenter Shop, Southeast Regional Maintenance Center, Naval Station Mayport.

The sailors at Naval Station (NS) Mayport are seeing things in a new light. That is, Super-Star fixtures manufactured by Reflect-A-Light, Inc. These lights are highly efficient,

Southeast Regional Maintenance Center and HSL-40 (Bldg. 1552), on board NS Mayport. You can bet when others see the new lights they will be wishing they had new lights too!



New fixtures in the Pipe Shop, Southeast Regional Maintenance Center, Naval Station Mayport.

over 83 percent, with the greatest light output per watt input. The Super-Star fixture has an increased lamp and ballast life with lower operating temperature. The reduced glare increases visual comfort.

The lights have been installed

the way you finance your home. The monthly cost savings is making the monthly mortgage payment.

For information on other energy saving ideas, contact Bonnie Thevenin at (904) 542-3991, ext. 4624.

Working as one

- Continued from page 1.

val Operations and Chief of Civil Engineers "Top Five."

During the in-brief, FTSE Commanding Officer Capt. Charlie Khan made introductions and welcomed the inspectors. "Our purpose is to validate what you said and what you do better than other Public Works Centers (PWCs)," said NAVFAC Inspector General Capt. Ray Mello. "We would like to export the good things to other PWCs."

FTSE key coordinators hosted a social the first evening as a groundbreaker giving everyone the opportunity to meet their counterparts for the inspection.

After two days of intense review with key coordinators, local clients (Naval Air Depot Jacksonville; Commander, Navy Region Southeast; Commanding Officer, Naval Air Station Jacksonville; Commanding Officer, Naval Station Mayport), and FTSE employees, the inspection team reported its findings. During the out-brief Mello stated, "I am really impressed with the self-assessments. All of the questions were answered. This never happens."

Mello reported the final outcome stating, "We (FTSE) are enabling Warfighter Readiness. You are doing what you say you are doing. You have outstanding numbers putting you at the top of the cream." The team found several key areas that they are looking to share throughout NAVFAC.

Employees celebrate anniversary at All Hands Picnic

Thank you EBA for coordinating this event.



Great food!



Raffle Winners: Sandy White (above) and Ken Blackett



Dunking booth raised \$68



Capt. Khan dunks Cmdr. Lipski



See you all next year!



PWC celebrates 10 years and EFA celebrates 2 years



EFA awards two contracts

By Sandy White, Contracts Department Head

Resource Efficiency Manager at Public Works Center, Naval Air Station (NAS) Jacksonville

A contract was awarded to Sain Engineering Associates, Inc. out of Birmingham, Ala. on May 14, 2003. This contractor has successfully performed similar services with other military installations. With a resource efficiency manager on board, NAS Jacksonville stands to potentially save thousands of dollars in energy savings. The resource efficiency manager will provide a focused and coordinated effort for improvement in the energy-efficient operation of key facilities, equipment and control systems, and address demand reduction and research/facilitate energy conservation programs offered through Utility Energy Services Contracting (UESC) and other contracts.

Gate Improvement Project at NAS Jacksonville

A task order against the Florida Design Build Order Contract (FL DBOC) was awarded to Harry Pepper & Associates, out of Jacksonville, Fla. on March 31, 2003, in the amount of \$5,561,650. The task order is to improve all of the Gates (Commercial, Birmingham, and Yorktown) at NAS Jacksonville. After the September 11th tragedy, measures have been taken to heightened security entry points on military bases. This project will not only improve security access to the base, but it will also improve the appearance and traffic flow through each gate.

Safety first!

Safety is everyone's responsibility. As part of your daily routine, you should be aware of your surroundings. Be safety conscious on your way to and from work, on the job, at home, and on vacation.

Summer is here so we need to be aware of changes that may occur with the weather. Remember to drink lots of water when outside to keep from becoming dehydrated.

With the summer bringing more rain your lawn will require frequent maintenance. Lawn-mowing safety tips include:

- Buy a mower with a "kill switch."
- Wear strong boots, not flip-flops or sneakers.
- Wear goggles or safety glass, gloves and hearing protection.
- Never refuel a hot engine. Gas up outside.

School is out for the summer so be very cautious when driving through neighborhoods. A child could run out in front of a car with no notice. Make sure children wear helmets when riding their bicycles.

It is also your responsibility to report safety hazards. If you see something wrong on base report it to the Safety Officer. Safety inspectors do not find everything. We need to do our part too. For example, if you come across a pothole on base or a damaged road sign, report it. If these types of problems go unrecognized, they could become hazardous and cause an accident.

Employee Spotlight

FTSE employee: Steve Straughn

Position: Information Systems Security Manager (ISSM)

Responsibilities: Information Assurance Planning and Analysis, IA Vulnerability Assessments, Virus Protection and Security Briefs, Security Inspection, Annual Inventory and training, Certification and accreditation.

Work location: Bldg. 902, NAS Jacksonville

Hobbies/Interests: He enjoys golf, tennis, and collecting coins and stamps.

Music: Top 40, Country, and Jazz are his favorites.

Family: Wife, Lt. Cmdr. Leslie Moore, is the Director for Administration at Naval Dental Center Southeast, NAS Jacksonville.



Meeting your “NEADS”

Commander, Naval Facilities Engineering Command (NAVFAC) developed a new system to assess and manage the development of its personnel. NAVFAC's Employee Assessment and Development System (NEADS) will assist both employees and supervisors in maintaining required skill levels for each occupation series.

NEADS will look at each individual according to occupation series and skill level to assist supervisors in developing an Individual Development Plan. The system will better assess the requirements necessary for the competencies identified, for each individual, according to the skill level and direction in which the supervisor and employee have agreed upon for future development.

During the month of June, supervisors will be meeting with employees to review the requirements for setting up the new system. Take this time to evaluate the skills listed to determine current skill levels. This will determine the type of training required to meet current skills and to help employees move to the next level, if desired.

To read more on NEADS visit the website at http://navfacilitator.navfac.navy.mil/cm/neads/CM_NEADS.pdf or contact Danny McMullen, deputy production officer, at (904) 542-2114.

Volunteer Appreciation Helping others help themselves

On April 30, 2003, Cmdr. Paul Soares, executive officer, Navy Public Works Center Jacksonville (PWC JAX), Milli Noel, volunteer coordinator, and Dawn Reed, assistant volunteer coordinator, PWC JAX, attended the Naval Air Station Jacksonville (NAS JAX) Navy Community Service Program Annual Command Volunteer Recognition Luncheon. Guest Speaker, Hugh Jones, Jr. spoke of the importance of volunteer work and the changes it makes in ones life. Jones has been responsible for leading many volunteer programs in the Jacksonville area, such as Dreams Come True. He shared with the group a story of how a thank you comes in many different ways. Jones said one time he was stopped by a man who introduced himself and asked if he remember him. At that moment Jones did not recognize him. The man went on to say how

he had helped his son several years ago by sending him and his son on a trip. He said that his son died six months later, but he thanked Jones because that was the best time he had spent with his son. Come to find out this was arranged through the Dreams Come True program. Jones said, "You never know when you will be acknowledged or thanked. Volunteers often go unthanked."

Capt. Mark Boensel, commanding officer, NAS JAX presented several awards to the local commands for their participation in the Navy Community Service Program. PWC JAX employees donated 3,234 hours of volunteer service for 2002. This was an increase of 530 hours from the previous year. If you have any questions or would like more information on volunteer opportunities call Milli Noel at 542-5140, ext. 2129.



Capt. Mark Boensel, commanding officer, Naval Air Station Jacksonville, presents Dawn Reed, assistant volunteer coordinator a Certificate of Appreciation for PWC Jacksonville employee volunteer participation for 2002.

Employees in the News

It's all about you! Send your certificates/awards to the Public Affairs Officer, Code 120 or call (904)-542-5140, ext. 2130.

- **Marsha Vereen** recently received a Certificate of Appreciation from the Duval County Public Schools. Vereen was recognized for her outstanding contributions and personal efforts as a school volunteer in the Duval County Public Schools.

- **Angela Young, Tom McNerney, and Teresa Culp**, from Code 120 (pictured below), received On-the-Spot awards.



- **Fred Burns and Jay Caddy** recently attended the Florida Water Resources Conference. They attended courses on water system security, bio-solids treatment, handling and management, wastewater effluent reuse and compliance with the proposed EPA's new program called CMOM. CMOM is a comprehensive program developed to minimize the risk of sewage spills through better management, operation, and maintenance.

- Congratulations goes out to Capt.(s) **Paul Soares**. He will pin on Captain the Summer of 2004.

- Capt. Khan presented **Tom Kathe**, counsel, (pictured to the right) with a Meritorious Civilian Service Award at the All Hands Meeting May 19, 2003. Kathe was recognized for providing legal counsel and advice on several command legal matters such air permits, water wells, supervisor training, partnership council, workmen's compensation claims, and the joint awards instruction. His actions have resulted in significant savings to the command that may reach up to \$1 million depending on the eventual outcome of pending litigation



- **Scott Hatcher**, EFA SE Small and Disadvantaged Business Utilization Specialist, was one of the chairmen for the annual Acquisition and Logistics Excellence Conference Trade



- Capt. Khan presented **Charlie Weaver**, network administrator, SOUTHDIV (pictured below), with a command coin. Weaver restored two network servers that crashed at EFA. Several EFA employees consider him a hero!



Show held 23-24 April at the University of North Florida. Several employees attended the conference. The conference offered in excess of 80 break out sessions and more than 600 in attendance including workforce participants from the government and contractors. Pictured above is **Capt. Khan**, with the keynote speaker the Honorable Pete Aldridge, Under Secretary of Defense for Acquisition, Technology and Logistics.

- Capt. Khan sends a "thank you" to **everyone** for the successful IG visit in May.